

**Governor's Council on Physical Fitness
Health and Nutrition Subcommittee Meeting
Monday, September 17, 2007**

Committee Members Present

Judy Schaechter, Co-chair
Ana Viamonte Ros, Co-chair
Michelle Brantley
Carlos Castresana
Javier Garcia-Bengochea
Shelia Sheridan
Amy Young

Council Members Absent

Others Present

Kim Berfield
Jennie Hefelfinger
Catherine Howard

State Surgeon General, Dr. Viamonte Ros, called the meeting to order at 10:30 AM.

1. Roll Call and Housekeeping

Ms. Howard, made the following announcements:

- Reminder that call was recorded.
- Reminder for speakers to state their name before they offered comments.
- Reminder that the call was in compliance with Government in the Sunshine laws and that members of the general public were invited to join the call as non-participating parties.
- Announcement of next meeting date: Jacksonville, FL on September 26th thru the 27th. Alert that formal invitation would be sent on September 18th via email and will be followed by a hard copy.
- Alert that a template for Council Bios will be forwarded to them from Jennie Hefelfinger.
- RSVPs were taken for the attendance at the upcoming Council meeting in Jacksonville, FL.
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2. Overview of State Implementation Plan and Subcommittee Roles in Drafting Plan

Mrs. Hefelfinger stated that the plan would consider a 1 to 3 year timeframe. Committee members should focus on formulating feasible and concrete implementation recommendations for the tasks that are assigned to them. The Department of Health will compile the report for the final submission. She provided the following questions that Council members should consider when drafting their implementation recommendations:

- What needs to happen to make implement tasks outlined in the executive order?
- Are these policy issues? If so what type of change is required: legislative, rule change, formation of a committee, etc.?

- When does it need to happen?
- Does the policy/change need to be phased in?
- What can/should be accomplished in the 1st year, 2nd year, 3rd year?
- What should the time frame be?
- Who should be lead?
- Who should the partners be, if any?
- Is there a role for a state agency?
- What needs to be put in place to monitor or evaluate efforts?

If Council members do not know the answer to these questions, then they should consider what type of technical assistance in the form of speakers, resources, or policy information they need in order to answer the questions.

3. General Deliberations

Dr. Schaechter asked if the language in the executive order was modifiable. Mrs. Hefelfinger informed the subcommittee that Department of Health staff edited the language in the executive order to comply with Plain Language Initiatives. The modifications were only for the Subcommittee Worksheets, however.

Mrs. Hefelfinger stated that all of the tasks assigned in the executive order must be addressed. However, the executive order states that “The state plan of action shall consider, but not be limited to...” the tasks in the executive order.

Based on this information, Dr. Schaechter suggested that tasks 1 and 2 (tasks J and K, respectively on the executive order) should be rewritten to say the following:

1(J): Review the nutritional value of school meals (breakfast and lunches) lunches and address any barriers to providing nutritionally sound and attractive lunches at child care centers, elementary, middle and high schools across the state.

2(K): Review current snack and drink options in vending machines and other site venues located in child care centers, public schools, private schools and workplaces.

The subcommittee members tentatively agreed to the revisions.

Dr. Schaechter asked what the procedures were for subcommittee agreement on tasks. Mrs. Hefelfinger explained that the executive order did not list any voting requirements such as a quorum. Dr. Viamonte-Ros suggested that the subcommittee table to topic of operational protocol until the next face-to-face subcommittee meeting scheduled for September 26th.

4. Division of Tasks

Dr. Viamonte-Ros adjourned the meeting at 12:45 PM.

Submitted By: Catherine Howard
Approved By: Dr. Judy Schaechter